



## राष्ट्रीय पिछड़ा वर्ग वित्त एवं विकास निगम

(भारत सरकार का उपक्रम, सामाजिक न्याय और अधिकारिता मंत्रालय)  
पंजीकृत कार्यालय, पंचम तल, एन.सी.यू.आई. बिल्डिंग, 3, सीरी इंस्टीट्यूशनल एरिया  
अगस्त क्रान्ति मार्ग, नई दिल्ली-110016

दूरभाष: 4585400., 26511027, 26511028 Toll free No. 18001023399

Visit us at : [www.nbcfdc.gov.in](http://www.nbcfdc.gov.in) E-mail :  
[nbcfdc@del3.vsnl.net.in](mailto:nbcfdc@del3.vsnl.net.in)

### **National Backward Classes Finance & Development Corporation**

(A Govt. of India Undertaking, Ministry of Social Justice and Empowerment)  
Regd. Office : 5th Floor, N.C.U.I. Building, 3, Siri Institutional Area, August Kranti Marg, New Delhi- 110016  
Tel.: 45854440, 26511027, 26511028 Toll Free No.18001023399, Visit us at : [www.nbcfdc.gov.in](http://www.nbcfdc.gov.in) E-mail :  
[nbcfdc@del3.vsnl.net.in](mailto:nbcfdc@del3.vsnl.net.in)

## **EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF INSTITUTIONS FOR ORGANISING MEDICAL CAMPS**

Requirement of NGOs/Hospital/Medical College etc. for Empanelment to organize medical camps sponsored by National Backward Classes Finance & Development Corporation under its CSR initiatives on Pan India Basis. The details of Notice for Empanelment including eligibility criteria are available at NBCFDC website: [nbcfdc.gov.in](http://nbcfdc.gov.in) and Central Public Procurement Portal at: [www.eprocure.gov.in](http://www.eprocure.gov.in)

The institutions fulfilling the conditions shall submit the bid in two parts separately (i.e. Technical and Financial bids) with requisite documents latest by 25th May, 2017 addressed to "The GM (Planning), National Backward Classes Finance & Development Corporation, 5th Floor, NCUI Building, 3, Siri Institutional Area, August Kranti Marg, New Delhi-110016.

- Note: 1. NBCFDC reserves the right to reject the bid applications without assigning any reason whatsoever.
2. Any further corrigendum or information on bid opening dates etc. in respect of this E.O.I. shall be available at NBCFDC Website: [nbcfdc.gov.in](http://nbcfdc.gov.in)

GM(Planning)  
NBCFDC

Place: New Delhi  
Dated: 1.5.2017



# राष्ट्रीय पिछड़ा वर्ग वित्त एवं विकास निगम

(भारत सरकार का उपक्रम, सामाजिक न्याय और अधिकारिता मंत्रालय)

पंजीकृत कार्यालय, पंचम तल, एन.सी.यू.आई. बिल्डिंग, 3, सीरी इंस्टीट्यूशनल एरिया,

अगस्त क्रान्ति मार्ग, नई दिल्ली-110016

दूरभाष: 4585400, 26511027, 26511028, टोल फ्री सं. 18001023399

हमसे मिलें: [www.nbcfdc.gov.in](http://www.nbcfdc.gov.in) , E-mail: [nbcfdc@del3.vsnl.net.in](mailto:nbcfdc@del3.vsnl.net.in)

## चिकित्सा शिविरों के आयोजन के लिए संस्थानों का सूचीबद्ध के लिए इच्छा की अभिव्यक्ति (ई.ओ.आई.)

राष्ट्रीय पिछड़ा वर्ग वित्त एवं विकास निगम को पैन इण्डिया बेसिस पर सी.एस.आर. पहल के अन्तर्गत प्रायोजित चिकित्सा शिविरों के आयोजन हेतु एन.जी.ओ./हॉस्पिटल/मेडिकल कॉलेज आदि को सूचीबद्ध करने के लिए आवश्यकता है। पात्रता मापदंडों सहित सूचीबद्ध के लिए सूचना का विवरण एन.बी.सी.एफ.डी.सी.की वेबसाइट: [nbcfdc.gov.in](http://nbcfdc.gov.in) और केन्द्रीय सार्वजनिक प्राप्ति पोर्टल [www.eprocuse.gov.in](http://www.eprocuse.gov.in) पर उपलब्ध हैं।

शर्तों को पूरा करने वाले संस्थानों को दो भागों में अलग से (तकनीकी और वित्तीय बोलियों) अपेक्षित दस्तावेज के साथ दिनांक 25.05.2017 तक "महाप्रबंधक (योजना), राष्ट्रीय पिछड़ा वर्ग वित्त एवं विकास निगम, 5वां तल, एन.सी.यू.आई. बिल्डिंग, 3, सीरी इंस्टीट्यूशनल एरिया, अगस्त क्रान्ति मार्ग, नई दिल्ली- 110016 के पता पर अभिवादन (बोली) प्रस्तुत करें।

टिप्पणी: 1. एन.बी.सी.एफ.डी.सी. किसी भी कारण बताए बिना बोली आवेदन को अस्वीकार करने का अधिकार सुरक्षित रखता है।  
2. इस ई.ओ.आई. से संबंधित बोली खोलने की तिथि आदि के बारे में कोई और शुद्धि या सूचना एन.बी.सी.एफ.डी.सी. के वेबसाइट: [nbcfdc.gov.in](http://nbcfdc.gov.in) पर उपलब्ध होगी।

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महाप्रबंधक (योजना)

एन.बी.सी.एफ.डी.सी.

स्थान: नई दिल्ली।

दिनांक 01.05.2017

# National Backward Classes Finance & Development Corporation

(A Govt. of India Undertaking, Ministry of Social Justice & Empowerment)

Regd. office: 5th Floor, N.C.U.I., 3, Siri Institutional Area, August Kranti Marg, New Delhi-110016

Tel: 45854400, 26511027, 26511028

Visit us at : [www.nbcfdc.gov.in](http://www.nbcfdc.gov.in) Email: [nbcfdc@del3.vsnl.net.in](mailto:nbcfdc@del3.vsnl.net.in)

Ref: NBCFDC/GM(Planning)/Medical Camps/CSR/2017

Dated: 1.5.2017

## NOTICE FOR EMPANELMENT OF INSTITUTIONS FOR ORGANISING MEDICAL CAMPS

1. National Backward Classes Finance and Development Corporation (NBCFDC), is a Govt. of India Undertaking under the aegis of Ministry of Social Justice & Empowerment. The Corporation was incorporated on 13th January, 1992 as a Company not for profit under Section 25 of the Companies Act, 1956 (now under Section 8 of the Companies Act, 2013), with an objective to promote economic and developmental activities for the benefit of members of Backward Classes living below double the poverty line through State Channelising Agencies (SCAs). Under its CSR activities, NBCFDC plans to organize 'Medical Camps' on Pan India basis specially in/around clusters where its target group namely 'Other Backward Classes' are residing. The camps are intended to provide basic medical health check up facilities including Blood Pressure/Sugar, Eye check-up and provision of near vision spectacles, ENT, Gynae etc.
2. Applications/bids in two parts (Technical Bid in Annexure-I (a), I (b) & I (c) and Financial Bid in Annexure - II) separately are invited from institutions for empanelment with NBCFDC for organizing medical camps under its CSR initiatives on Pan India Basis (Minimum five States). Interested institutions, who fulfill the following criteria and experience may apply for empanelment with NBCFDC.
3. **Eligibility:** All types of institutions (Government/non-government), which are duly registered under any statute in India are eligible for empanelment, who fulfill the following criteria:

| Sl.No. | Eligibility  |
|--------|--|
| i)     | The institutions/Body/Trust/Societies/Hospital/Medical College etc. should be atleast 5 years old as on 31.3.2017. It should be having valid registration certificate under the relevant statute, under which it had been incorporated. It should have Governing Council/Board of Directors. |
| ii)    | Its accounts should have been audited upto 31.3.2016, by a firm of Chartered Accountants.  |
| iii)   | It should not be black-listed or declared insolvent at any point of time.  |

|       |   |
|-------|---|
| iv)   | Voluntary organization/NGO should be mandatorily registered with the Niti Ayog, Govt. of India (NGO Darpan Portal) and have a UID No.   |
| v)    | It should have a valid PAN Number, Service Tax number (if applicable).  |
| vi)   | It should have 'not-for-profit'/charitable/welfare objects.   |
| vii)  | It should have average annual gross receipts income of Rs.50.00 lakhs during the last three years. It should not have incurred/deficit/loss during 2015-16, as per audited accounts.  |
| viii) | It should have organized atleast 50 medical camps upto 31.3.2017, out of which atleast 5 camps should have been held during 2016-17. The camps should have been held in atleast 5 states/UTs upto 31.3.2017.                  |
| ix)   | It should have ownership of atleast one 'Ambulance'   |
| x)    | It should have worked with any Government Body of Central or State Government/ autonomous bodies or a PSU for organizing medical camps.   |
| xi)   | It should have atleast 10 Doctors on its panel for organizing such camps, out of which there must be a General Physician, Eye-Surgeon, ENT specialist and a gynecologist.   |
| xii)  | It should be willing to work on PAN India basis <u>in atleast five states</u> for organizing medical camps. Further, in case it is unable to work in certain States/UTs, the names of such place should be clearly mentioned. |

#### 4. Procedure for Empanelment:

- i) NBCFDC officials would open and scrutinize the Technical Bid in the presence of the bidders/their authorized representatives and those institutions who qualify the eligibility criteria as mentioned in para 3 above shall be shortlisted and would be eligible for opening of their Financial Bid. The Financial Bid of only Technical Qualified Bidders shall be opened in front of shortlisted bidders. Subsequently, those who would accept the Terms and Conditions and the internal standard fee structure of NBCFDC may be empanelled.
- ii) The number of institutions to be empanelled shall be determined by the NBCFDC based on the requirement.
- iii) The empanelment shall be made initially for a period of 2 years which may be extended from year to year subject to satisfaction of NBCFDC.
- iv) The performance of the institution shall be reviewed by NBCFDC on a yearly basis or earlier in a financial year. If the performance is not found satisfactory, the NBCFDC reserves the right to cancel the empanelment of the institution.

**5. Terms and Conditions for empanelment and charges payable to the empanelled institution.**

- i) The empanelled institution shall hold medical camps in which experienced Doctors atleast four Doctors namely one physician, one Eye specialist, one Gynae and one ENT should be deputed. The free health check up should invariably include blood pressure, sugar test, Eye testing ( including provision upto 50 Nos. of free near vision spectacles) and providing basic medicines free of cost etc.
- ii) It shall be institution's responsibility to make all physical/other arrangements at your cost including give adequate publicity in nearby areas of the camps and take approval of the local authorities for organizing medical camps, if any required.
- iii) Any liability/claims arising due to organizing of camps shall be that of the empanelled institution. It will be the sole responsibility of the institution/agency to ensure that the treatment/attention offered to the beneficiaries are safe and proper.
- iv) Empanelled institution will comply with other terms and conditions as per the MOU to be executed between NBCFDC & such other terms as may be specified in the Sanction letter of NBCFDC.
- v) NBCFDC may at its discretion assign work and venues to any one or more of the empanelled institution(s) depending upon its requirement, subject to fund availability.
- vi) NBCFDC plans to sponsor holding of Medical Camps at any place(s) in the country specifically in/around places where OBC (Backward Classes) clusters are located.
- vii) The charges payable to the empanelled institution shall be in accordance with the limit prescribed in the internal standard fee structure of NBCFDC. The said fee shall be non-negotiable. Only in exceptional circumstances if it is required, NBCFDC may increase consider modification of fee for particular camp/assignment. The decision of NBCFDC shall be final and binding in this regard. The institution shall be reimbursed on the basis of proper invoice for the services rendered by it. The invoice should be supported by a brief report/impact of the medical camp, details of Doctors, number of patients examined and highlight cases where serious diagnosis were made and referred for further surgical/other interventions. Hard & soft copies of photographs, clipping etc. to also be shared with NBCFDC.
- viii) It should be committed to work on PAN India basis (in atleast five states) for organizing medical camps, however, in case it is unable to work in certain States/UTs, the names of such places should be clearly mentioned in the tender document.
- ix) The institution will give complete publicity to NBCFDC and its schemes during the camps and also facilitate participation of NBCFDC and its stakeholders for spreading awareness on the schemes.

## 6. Submission & Evaluation of BIDS:

- i) Technical Bid {Annexure I(a), I(b) & (c)}, Financial Bid (Annexure-II) and Expression of Interest (all pages) alongwith supporting documents must be duly signed by the Authorised Signatory. The entire set of documents are required to be sent to GM (Planning), National Backward Classes Finance & Development Corporation, 5th Floor, NCUI Building, August Kranti Marg, New Delhi-110016 on or before 25.5.2016 (9.30 AM to 6.00 PM).
- ii) In the event of any doubt or difference of opinion regarding the terms and conditions of empanelment, the decision of the NBCFDC shall be final and binding. NBCFDC reserves the right to amend, modify and change the terms and conditions of empanelment as deemed necessary.
- iii) The financial bids are being invited from all the applicants and the lowest responsive offer will be considered as the Standard Fee Structure which will be offered to all the technically qualified bidders for their acceptance. The institutions giving their acceptance will be empanelled by NBCFDC for organizing Medical Camps.
- iv) Please note that the Empanelment process can be cancelled by National Backward Classes Finance & Development Corporation (NBCFDC) on its discretion.
- v) **Tender Fee:** Tender Fee of Rs. 500/- (Rs. five hundred only) will be charged, which may be submitted along with the Technical Bid in the form of Demand Draft, from any of the Scheduled Bank drawn in favour of National Backward Classes Finance and Development Corporation payable at New Delhi. The MSME agency/units shall be exempted from submission of Tender Fee on production of proof of current registration certification from MSME/NSIC for the tendered item.
- vi) **EMD:** The Earnest Money Deposit (EMD) amounting to Rs. 10,000 (Rs Ten Thousand Only) should be necessarily submitted along with the Technical Bid in the form of Demand Draft, from any of the Scheduled Bank drawn in favour of National Backward Classes Finance and Development Corporation payable at New Delhi and valid for a period of 60 days. Bids not accompanied by tender fee or EMD or without proper validity will be summarily rejected. The MSME agency/units shall be exempted from submission of EMD on production of proof of current registration certification from MSME/NSIC for the tendered item. The EMD shall be refunded (without interest) in respect of unsuccessful bidders. In the case of successfully empaneled institutions, the EMD shall be continued to be kept as a Performance Security (without interest), which shall be refunded to such institution after the end of the empanelment period or satisfactory completion of assigned work whichever is later.

vii) **Validity:** The bid should be valid for a period of 90 days from the date of opening of financial bid.

viii) **Important Dates:**

| Sl.No. | Activity                             | Timeline               |
|--------|--------------------------------------|------------------------|
| 1.     | Last Date & Time for receipt of Bids | 25.5.2017(6.00 PM)     |
| 2.     | Opening of Technical Bid             | 26.5.2017 (12.00 Noon) |

**Note:** For any further announcement please visit nbcfdc website: [www.nbcfdc.gov.in](http://www.nbcfdc.gov.in)

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**National Backward Classes Finance & Development Corporation**  
**Technical Bid: Annexure-I (a)**

| Sl.No. | Details  |   |                 |
|--------|--|---|-----------------|
| 1.     | Name of Institution  |   |                 |
| 2.     | Date of Formation  |   |                 |
| 3.     | Registered Address   |   |                 |
| 4.     | Address for Correspondence   |   |                 |
| 5.     | Telephone No.  |   |                 |
| 6.     | Mobile No.   |   |                 |
| 7.     | Fax No.  |   |                 |
| 8.     | Email Address  |   |                 |
| 9.     | <b>Eligibility</b>   | <b>Documentary Evidence (self-certified) to be enclosed.</b>  | <b>Page No.</b> |
| i)     | The institutions/Body/Trust/Societies/Hospital/Medical College etc. should be atleast 5 years old as on 31.3.2017. It should be having valid registration certificate under the relevant statute, under which it had been incorporated. It should have Governing Council/Board of Directors. | a) Copy of the Registration Certificate and its renewal certificate showing validity.<br>b) List showing name and residential addresses of the Board/Council members with designation, mobile/ phone number, Aadhar Card No., if any. |                 |
| ii)    | Its accounts should have been audited upto 31.3.2016 by a firm of Chartered Accountants.   | a) A copy of the Audited accounts for the year 2015-16 alongwith Auditors Report.<br>b) A copy of Annual Report of the institution for 2015-16 be also provided.  |                 |
| iii)   | It should not be black-listed or declared insolvent at any point of time.  | Self-certified certificate signed by the Head of the Institution/authorized signatory.  |                 |
| iv)    | Voluntary organization/NGO should be mandatorily registered with the Niti Ayog, Govt. of India (NGO Darpan Portal) and have a UID No.  | Evidence of Unique ID and Registration of the portal.   |                 |
| v)     | It should have a valid PAN Number, Service Tax number, (if applicable).  | Copy of PAN CARD /Service Tax Registration Certificate  |                 |
| vi)    | It should have 'not-for-profit'/charitable/welfare objects   | Copy of Bye-laws quoting the relevant clause number of the objects.   |                 |
| vii)   | It should have average annual gross receipts income of Rs.50.00 lakhs during the last three years. It should not have incurred/deficit/loss during 2015-16, as per audited accounts  | A certificate from CA specifying year-wise (2013-14 to 2015-16) gross receipt/income and surplus/deficit.   |                 |
| viii)  | It should have organized atleast 50 medical camps upto 31.3.2017, out of which atleast 5 camps should have been held during 2016-17. The camps have been held in atleast 5 states/UTs upto 31.3.2017.  | a) Summarized statement of Year-wise medical camps organized upto 31.3.2017 as per Annexure I (b).<br>b) A separate Annexure I ( c ) be enclosed showing the details of atleast 50 camps held upto 31.3.2017.                         |                 |
| ix)    | It should have ownership of atleast one 'Ambulance.  | Copy of the Registration Certificate of 'Ambulance' .   |                 |
| x)     | It should have worked with any Government Body of Central or State Government/autonomous bodies or a PSU for organizing medical camps.   | a) Copy of letters (atleast one) from the sponsoring body i.e. from Central Govt./State Govt./PSUs/Govt. Bodies.<br>b) List of partner/sponsoring bodies for holding camps (maximum upto 10 names be given. only).                    |                 |



|       |  |  |  |
|-------|--|--|--|
| xi)   | It should have atleast 10 Doctors on its panel for organizing such camps, out of which there must be a General Physician, Eye-Surgeon, ENT specialist and a gynecologist.  | List of Doctors may be provided with their names, qualification & area of specialization and their consent to work with the institution. |  |
| xii)  | It should be willing to work on PAN India basis in atleast five states for organizing medical camps. Further, in case it is unable to work in certain States/UTs, the names of such place should be clearly mentioned. | Names of States/UTs agreed to be covered by the bidder.  |  |
| xiii) | Name, Address & contact detail of Authorised Signatory to the Tender   | Original letter of authority from the bidding institution with requisite details of authorized signatory and his attested signatures.    |  |

**Declaration:**

I hereby declare that above information submitted by me is true, correct and nothing is concealed and in the event it is found that any information is false or concealed or incomplete, NBCFDC can take action against me including cancellation of my empanelment.

Date: .....

(Signature of Authorised Signatory)

Place:.....

Name.....

Designation.....

Contact No/Cell No.....

Email ID .....

## राष्ट्रीय पिछड़ा वर्ग वित्त एवं विकास निगम

तकनीकी बोली: अनुलग्नक-1 (b)

31.03.2017 तक आयोजित चिकित्सा शिविर का संक्षिप्त विवरण [ अनुपालन के लिए 3

(iii)]

बोलीदाता का नाम: .....

| क्र.सं. | वर्ष          | राज्य का नाम/यू.टी.<br>आच्छादित | आयोजित चिकित्सा शिविर की<br>संख्या |
|---------|---------------|---------------------------------|------------------------------------|
| 1.      | 31.03.2016 तक |                                 |                                    |
| 2.      | 2016-17       |                                 |                                    |
| 3.      | योग (1+2)     |                                 |                                    |

दिनांक: .....

( अधिकृत हस्ताक्षरकर्ता के हस्ताक्षर)

स्थान: .....

नाम: .....

पद: .....

संपर्क नंबर/मोबाईल संख्या: .....

ई-मेल आई.डी: .....

**National Backward Classes Finance & Development Corporation**

**Technical Bid: Annexure-I (b)**

**Summarized Statement of Medical Camps organized upto 31.3.2017 {for compliance of 3 (iii)}**

**Bidder's Name.....**

| Sl.No. | Year           | Names of States/UTs Covered | No. of Medical Camps organized |
|--------|----------------|-----------------------------|--------------------------------|
| 1.     | Upto 31.3.2016 |                             |                                |
| 2.     | 2016-17        |                             |                                |
| 3.     | Total ( 1 + 2) |                             |                                |

Date: .....

(Signature of Authorised Signatory)

Place:.....

Name.....

Designation.....

Contact No/Cell No.....

Email ID .....

## राष्ट्रीय पिछड़ा वर्ग वित्त एवं विकास निगम

तकनीकी बोली: अनुलग्नक-1 (c)

बोलीदाता द्वारा आयोजित चिकित्सा शिविर का विस्तृत विवरण[अनुपालन के लिए 3 (viii)]

बोलीदाता का नाम:.....

| क्र.सं. | राज्य/यू.टी. | शिविर का स्थान<br>(जिला, ग्राम/कस्बा<br>नाम) | चिकित्सा शिविर<br>के प्रकार<br>(सुविधाएं) | शिविर में उपस्थित<br>चिकित्सक की<br>संख्या | जांच किए गए<br>रोगियों की<br>संख्या | प्रायोजक संस्थान<br>का नाम, यदि<br>कोई हो |
|---------|--------------|--|---|--|-------------------------------------|---|
|         |              |  |   |  |                                     |   |
|         |              |  |   |  |                                     |   |
|         |              |  |   |  |                                     |   |
|         |              |  |   |  |                                     |   |
|         |              |  |   |  |                                     |   |
|         |              |  |   |  |                                     |   |
|         |              |  |   |  |                                     |   |
|         |              |  |   |  |                                     |   |

टिप्पणी: 31.03.2017 तक अधिकतम पचास शिविरों का ब्योरा उपरोक्त प्रारूप में अनुमोदित किया जाना है ।

दिनांक: .....

( अधिकृत हस्ताक्षरकर्ता के हस्ताक्षर)

स्थान: .....

नाम: .....

पद: .....

संपर्क नंबर/मोबाईल संख्या: .....

ई-मेल आई.डी: .....



**National Backward Classes Finance & Development Corporation**

**FINANCIAL BID : Annexure-II**

| SL.No. |   | Amount (Rs.) |
|--------|---|--------------|
| 1.     | Bidder's Name   |              |
| 2.     | Consolidated charges per Medical camp at any location within India (charges shall include all types of expenses and professional charges for organizing the camp & other incidental expenses including cost of near vision spectacles (maximum 50 Nos. free per camp). etc.<br>(Note: In case more than 50 nos. near vision spectacles are distributed at camps, additional Rs.50/- per spectacle shall be reimbursed upon production of requisite details with the invoice). |              |
| 3.     | Taxes extra, if any (applicable rate)   |              |
| 4.     | Total (2+3) per camp.   |              |

Note: The validity of rates is 90 days after opening of financial bid.

(Rupees.....only) per camp.

(Signature of Authorized Signatory)

Name:.....

Designation.....

Contact Cell No.....

Email ID.....