

National Backward Classes Finance & Development Corporation
5th Floor, NCUI Building, 3, Siri Institutional Area,
August Kranti Marg, New Delhi-110016
Tel: +91-11-26511027/ 26511028
E-mail: nbcfdc@del3.vsnl.net.in

(Expression of Interest)

No: NBCFDC/IT/Software/Empanel/2016

Dated : 12th July 2016

1. ABOUT NBCFDC

National Backward Classes Finance & Development Corporation (NBCFDC) is a Govt. of India Undertaking under the aegis of Ministry of Social Justice and Empowerment. NBCFDC was incorporated under Section 25 of the Companies Act 1956 on 13th January 1992 as a Company not for profit with an objective to promote economic and developmental activities for the benefit of Backward Classes and to assist the poorer section of these classes in skill development and self-employment ventures. NBCFDC provides financial assistance through State Channelizing Agencies (SCAs) nominated by the respective State Governments/UTs and Regional Rural Banks, Public Sector Banks. The Corporation assists a wide range of income generating activities for the benefit of poorer sections of these classes in skill development and self-employment ventures.

2. EOI OBJECTIVE

NBCFDC invites EOI for empanelment of IT (Software) firms (hereinafter referred to as Applicant) with experience in development and operation of IT softwares including those pertaining to loan management/ HR management etc. in Government Sector/PSU's and reputed private sector firms.

NBCFDC may engage the services of such empanelled firms to deliver effective IT solutions for NBCFDC after taking Techno-Commercial quotes and following the prescribed selection processes.

EOI document may be submitted on or before **29.07.2016 (17:00 Hrs.)** by hand or by post to:-

AGM(Admn.) & CS
National Backward Classes Finance and Development Corporation
5th Floor, NCUI Building,
3, Siri Institutional Area,
August Kranti Marg, New Delhi-110016

3. ELIGIBILITY CRITERIA:

1. The Applicant shall be a company incorporated under Companies Act or Limited Liability Partnership registered under LLP Act, or registered partnership and should have been in existence atleast ten years as on 31.03.2016 (**Relevant certificate of incorporation/ partnership deed to be submitted.**)
2. The Applicant must not have been declared bankrupt/insolvent or should not have filed for bankruptcy/insolvency in the past ten years or in the process of being declared bankrupt/insolvent before any designated authority in any country towards **which a solvency certificate issued by banker needs to be submitted.**
3. The Applicant shall not have been black-listed by Central/State Governments/UTs and **would require to submit give an undertaking on their letterhead to this effect.**
4. The Applicant shall have a minimum average annual turnover of INR 1.5 Crs (Rupees One Crores & Fifty Lakhs only) or above during last three(3) financial years 2013-14, 2014-15, 2015-16 **towards establishing which audited financial statements to be submitted.** In case of financial statement of FY 2015-16 being under audit, average turnover of the previous three financial years which have been audited i.e. 2012,-13, 2013-14 and 2014-15 will be considered. **However, applicant will have to additionally submit provisional balance sheet of FY 2015-16 to establish that annual turnover of said year is also above Rs. 1.5 crs.**
5. Applicant should have executed at least five software development projects during the last 5 years including at least one each on web based Loan Management System and HR Management System for Government/Public Sector Undertaking/reputed private sector companies. **Satisfactory compliance certificate issued by client organizations issued by client to be submitted.**
6. The Applicant who have developed/customized software for State Channelizing Agency(SCA) of the Apex Corporations of MSJ&E or for Regional Rural Banks, Micro Financing Institutions etc. would be given due preference.
7. The Applicant should have Technical Support office in New Delhi and should **furnish details of address, contact person & number of the said office.**
8. The Applicant should have minimum 30 employees on its roll (out of which atleast 20 should be software professionals). **The list of employees along with their qualification and experience should be furnished as per the prescribed format.**
9. The Applicant should have Income Tax PAN in its name and **submit copy of same.**

10. The Applicant should have Service Tax registration and **submit copy of same.**
11. The Applicant should have ISO Certification in Software Consulting, Design, Development, Implementation and Maintenance services and **submit copy of relevant certification.**
12. An authorization letter from the firm must be enclosed with the EOI certifying that the person who signed the EOI is an authorized person to sign on behalf of the firm.

4. EOI VALIDITY

EOI should remain valid for a period of 90 days w.e.f. last date of submission.

5. SUBMISSION OF EOI

- The sealed EOI should be submitted with superscription “NBCFDC/IT/Software/Empanel/2016” and submit to:

AGM(Admn.) & CS
National Backward Classes Finance and Development Corporation
5th Floor, NCUI Building, 3, Siri Institutional Area
August Kranti Marg, New Delhi-110016

- Sealed EOI offers shall be received by the **AGM(Admn.)&CS**, NBCFDC, New Delhi, at the address specified above not later than the time and date specified in the invitation of EOI offer. In the event of the specified date for the submission of EOI offers being declared a holiday, the offers will be received up to the appointed time on the next working day.
- EOI sent by fax or e-mail will not be considered for evaluation. EOI offer received after last date(time) will be not be considered.
- The Applicants who submitted all the requisite documents and fulfilled the eligibility criteria may be called for making a power point presentation to further elaborate on their credentials/ capacities.

6. NECESSITY FOR COMPLETENESS OF EOI

The firm interested in participating in this EOI is expected to examine all instructions, forms, terms & conditions and specifications in the Request for Proposal document. Failure to furnish all information required for Expression of Interest document or submission of an EOI offer not substantially responsive in every respect to the Request for Expression of Interest documents will be at the participating firm’s risk and may result in the rejection of its EOI offer. Further, NBCFDC reserves the right to accept or reject any or all EOI without assigning any reason thereof.

For any further announcement(s), please visit NBCFDC website i.e. www.nbcfdc.gov.in

Details of the Firm

S.No	Description	
1.	Name of the Company / Organization	
2.	Date of incorporation of Company / Organization	
3.	PAN No. of Company	
4.	Service TAX Registration No. & Date	
5.	Telephone Nos.	
6.	E-mail	
7.	Website Address	
8.	Type of Organisation	
9.	Particulars of Managing Director/CEO/Director	
10.	Particulars of Contact Person	
11.	Total Turnover of the Company/Organization for last three financial years	
12.	2012-13 2013-2014, 2014-15 (Provisional for FY 2015-16) (Attach Audited/Certified copy)	
13.	Quality Certificate /ISO-9000 Series (Please specify)	
14.	Any other Quality Certificate (Please specify)	
15.	Any other relevant information that participating Firm may like to mention	

Eligibility Criteria(Compliance Sheet)

S.No	Eligibility Criteria	Compliance (Yes / No)	Documents Attached at Page No of EOI
1	Organization Profile		
2	Project Portfolio		
3	The firm should be a registered company in India for over ten years. (Furnish Certificate of Incorporation)		
4	Should have minimum ten years of experience in Software Design, Development and Technical support services. (Copy of work orders received during the past ten years)		
5	Should have technical support office in New Delhi(furnish an undertaking for technical support office).		
6	Should have minimum 30 employees on its roll (atleast 20 software professional). The list of employees along with their qualification and experience shall be furnished as per the prescribed format.		
7	Should have Income Tax PAN in its name. (Copy of Income Tax PAN)		
8	Should have Service Tax registration. (Copy of valid Service Tax Registration Certificate)		
9	Should have annual turnover of INR 1.5 Cr. or above during last three(3) financial years 2013-14, 2014-15, 2015-16 towards establishing which, in case of balance sheet of FY 2015-16 being under audit, average turnover of the financial year which have been audited i.e. 2012,-13, 2013-14 and 2014-15 will be considered. However, applicant will have to additionally submit provisional balance sheet of FY 2015-16 to establish that annual turnover of said year is also above Rs. 1.5 cr.		

10	<p>Should have successfully implemented at least one web based Loan Management System and HR Management System (each) in any of the similar Apex Corporations/State Channelizing Agencies of Apex Corporation(s) or in RRB(s)/PSB(s). The following documents shall be enclosed</p> <ul style="list-style-type: none"> • Copy of work order / contract • Certificate from the client shall be enclosed 		
11	<p>Should have executed five software development projects in the Government Sector/PSU/RRB/PSB in the last 5 years. (satisfactory compliance of atleast three projects from client(s) be submitted).</p>		
12	<p>Should have ISO Certification in Software Consulting, Design, Development, Implementation and Maintenance services. (Copy of the valid ISO certificate)</p>		
13	<p>A self-certificate that the firm has not been black listed by any department / organization of the Central / State Government.</p>		
14	<p>An authorization letter from the firm must be enclosed with the EOI certifying that the person who signed the EOI is an authorized person to sign on behalf of the firm</p>		
15	<p>All Annexures with relevant information furnished</p>		

