# National Scheduled Castes Finance and Development Corporation (NSFDC)

(A CPSE of Ministry of Social Justice & Empowerment, Government of India) SCOPE Minar, 14<sup>th</sup> Floor, Core-1 & 2, Laxmi Nagar, Delhi-110 092

### And

National Backward Classes Finance and Development Corporation (NBCFDC)

(A CPSE of Ministry of Social Justice & Empowerment,
Government of India)

5<sup>th</sup> Floor, NCUI Building, 3, Siri Institutional Area,
August Kranti Marg, New Delhi- 110016

### And

# National Safai Karamcharis Finance and Development Corporation (NSKFDC)

NTSC, 3<sup>rd</sup> Floor, E-Block, NSIC, Okhla Industrial Estate-III, New Delhi-110020

## (A) BACKGROUND

The Ministry of Social Justice and Empowerment (MoSJ&E), Government of India has evolved the 'Pradhan Mantri Dakshta Aur Kushalta Sampann Hitgrahi' (DAKSH) Yojana – for holistically improving the competency levels of its target group comprising of members of Scheduled Castes communities and the poorer section of the Other Backward Classes Communities, Sanitation Workers. De-notified Nomadic and Semi Nomadic Tribes (DTs), Economically Backward Classes (EBC etc. DAKSH is being implemented by Apex Corporations under MOSJ&E viz. (i) National Scheduled Castes Finance and Development Corporation (NSFDC), (ii) National Backward Classes Finance and Development Corporation (NBCFDC) and (iii) National Safai Karamcharis Finance and Development Corporation (NSKFDC), for implementation of allotted target for their respective target groups.

National Scheduled Castes Finance and Development Corporation (NSFDC), National Backward Classes Finance and Development Corporation (NBCFDC) and National Safai Karamcharis Finance and Development Corporation (NSKFDC) - all Central Public Sector Enterprises of Government of India, hereinafter referred to jointly as Corporations invite, Expression of Interest (EoI) from State Skill Development Missions (SSDM)/ Government/ Industrial Training Institutes/ Private Sector Institutes/Agencies/ Corporations/ Societies/ CSR

Foundations of Corporates etc. having good Industry connect for placement and adequate experience in the field of long term skill development/vocational training for imparting training programmes of six months to up-to one year in the normal course under 'Pradhan Mantri Dakshta Aur Kushalta Sampann Hitgrahi' (DAKSH) Yojana.

## B) OBJECTIVE AND FEATURES OF LONG-TERM TRAINING

During the year 2020-21, there is a plan to facilitate competency building of approximately 16,000 youth belonging to the various Target Group of the Corporations under the component of Long-Term Skill Training of PM DAKSH, for skilling of the target groups of respective Corporations:

Details of target groups, period of training, curriculum, training cost and other expenses are as under:

## (a) Target Group:

- (i) Youth belonging to the Scheduled Caste (SC) communities, poorer sections of the Other Backward Classes (OBCs) with annual family income below Rs.3.00 lakh per annuum, (Economically Backward Classes (EBC) with family income less than Rs.1.00 Lakh per annum and De-notified Nomadic and Semi Nomadic (DNT) communities, dependents of Sanitation Workers including Waste pickers and identified Manual Scavengers,
- (ii) Who have been educated up to 10<sup>th</sup> class or more
- (iii) Who are having aspirations to be employed in sectors having good demand in job market with starting compensation of the range of at least Rs.20,000/- p.m. & above with opportunities for placement within India and abroad.

### (b) **Curriculum**:

The Curriculum of the training programmes can be as per NSQF, NCVT, AICTE, MSME, and other reputed certification programmes including those run by State Government entities in areas such as Production Technology, Plastic Processing, Information Technology, Artificial Intelligence, Food Processing, Apparel Technology, Healthcare Sector, Industries Sector (Tool & Die Making, Tool Design, Mechatronics, CNC Machining), Tourism, Aviation, Nursery Teachers Training, Data Operations etc. Certification provided will be aligned with the processes of the concerned training programmes.

## (c) **Period of Training**:

The duration of the training programmes will be six months and above and usually up-to 1 year, as stipulated by the concerned Board/Regulatory Body of the Training Center.

## (d) **Training Cost**:

The training cost will be as per Common Cost Norms (CCN) for NSQF job roles **or** as stipulated by concerned Board as applicable and as amended from time to time.

## (e) Other Expenses:

- (i) For non-residential training programmes, the trainees will be paid stipend (compensation of transportation charges) @ Rs.1500/- per month for SC candidates, Sanitation Workers & their dependents, including Waste Pickers, and Rs.1000/- per month will be paid to OBCs/EBCs/ DNTs. The Manual Scavengers and their dependents will be paid stipend @ Rs.3000/- per month.
- (ii) For residential training programmes, wherever necessary, the SC/OBC/EBC/DNT trainees will be provided boarding and lodging and expenses compensated as per CCN, for complete duration of the training programmes without stipend.

In case of Sanitation Workers and their dependents, stipend @ Rs.500/- per month, and in case of Manual Scavengers & their dependents, stipend @ Rs.3000/- per month will be payable.

### (f) **Outcome**:

The overall placement of the trained persons, under Long Term Training Programmes, should be 70% in wage/self-employment with at least 70% of those employed being in wage employment, as mandated in the Common Norms of Ministry of Skill Development & Entrepreneurship.

# (C) <u>COVERAGE AREA OF PROJECT</u>

The long-term skill training programmes shall be undertaken Pan India and details of State/UT-wise target allocation based on the SC population of the State (for SC candidates) and on the overall population of the State in the case of training of OBC/EBC/DNT as also for Sanitation Workers including Waste Pickers and Manual Scavengers and their dependents. The tentative numbers have been worked out for the year 2020-21 after necessary rounding off and is placed at **Annexure-I**, for information.

# (D) <u>ELIGIBILITY NORMS FOR AGENCIES/TRAINING INSTITUTES</u> – DOCUMENTS TO BE SUBMITTED WITH APPLICATION

- 1. The eligible SSDMs/ITIs/Private Sector Institutes/Agencies (hereinafter referred to as Applicants) interested in executing the long term skill development training may submit Tentative Proposals for undertaking training as per **Annexure II**, in sync with the aspirations of the youth and parameters like target group, period of training, curriculum, training cost and other expenses as detailed at Clause B above. **The Applicants may also indicate their willingness on sharing of any training cost component, in the indicated column of the Annexure-II**.
- 2. The eligibility norms/criteria for all applicants except State Skill Development Missions (SSDMs), desirous of submitting proposals against this EOI, are as given below. In case of SSDMs, they will require to ensure the compliance of the norms/criteria by the affiliated Training Providers to whom the Training Programmes will be assigned:
  - i) Alignment of courses with National Skills Qualification Framework (NSQF), and Certification/Affiliation to NCVT, AICTE, MSME, and other reputed certification programmes including those run by State Government entities. The applicant should also be recognized by the concerned entities for carrying out the said training. Proof of valid affiliation and other details in this regard to be submitted in **Annexure-II**.
  - ii) Availability of requisite infrastructure as per the guidelines of the concerned regulatory body, for conducting long term skill development training including presence of qualified trainers. The detailed information pertaining to the Applicant and its existing training infrastructure facilities may be submitted as per **Annexure-III & Annexure-IV.**
  - iii) Experience of having successfully trained at least 1000 candidates under long term training during the last 3 years with track record of providing placement to 70% or more of the trained candidates. These Skill Training Programmes should have been implemented **only** in Centres owned by the applicants and **not** in Centres of Franchisee /Partners. Details of same may be submitted as per **Annexure-V.**
  - iv) In case of Private Sector Institutes/Agencies, details of training programmes conducted with sponsorship of State/Central Government bodies, may be provided as per **Annexure-VI**.

- 3. The Skill Gap Analysis report of National Skill Development Corporation (NSDC) available on the website of NSDC and accessible through the following link <a href="https://nsdcindia.org/nsdcreports">https://nsdcindia.org/nsdcreports</a>, shall be factored while proposing the skilling areas/job roles to be implemented in different States/Districts. The same are to be duly endorsed by relevant District Skilling Authority or authorized functionary of State Skill Development Mission, confirming that the proposals are relevant to the District/State for enabling wage/self-employment.
- 4.a) The applicants interested in carrying out Long Term Training for SC youth may submit their EoI along with the requisite information in the prescribed Annexures to the Office of NSFDC at the under-mentioned address or mail all the relevant documents at the email id mentioned below latest by 1<sup>st</sup> June, 2020:

# General Manager, NSFDC 14<sup>th</sup> Floor, Core-1 & 2, SCOPE MINAR LAXMI NAGAR NAGAR DISTRICT CENTRE, LAXMI NAGAR, DELHI -110092

email id: support-nsfdc@nic.in/skilltrainingdeptt@gmail.com

b) The interested applicants interested in carrying out Long Term Training for poorer section of OBC, EBC and/or DNT youth may submit their EoI along with the requisite information in the prescribed Annexures to the Office of NBCFDC at the under-mentioned address or mail all the relevant documents at the email id mentioned below latest by 1<sup>st</sup> June, 2020:

Dy. General Manager, NBCFDC 5<sup>th</sup> Floor, NCUI Building, 3, Siri Institutional Area, August Kranti Marg, New Delhi - 110016 email id: info@nbcfdc.gov.in/nbcfdctraining2017@gmail.com

c.) The interested applicants interested in carrying out Long Term Training for sanitation workers including waste-pickers and Manual Scavengers and their dependents may submit their EoI along with the requisite information in the prescribed Annexures to the Office of NSKFDC at the undermentioned address or mail all the relevant documents at the email id mentioned below latest by 1<sup>st</sup> June, 2020:

General Manager, NSKFDC NTSC, 3<sup>rd</sup> Floor, E-Block, NSIC, Okhla Industrial Estate-III, New Delhi-110020 email id: nskfdc-msje@nic.in

# Applicants desirous of undertaking training for multiple target groups may submit the documents to two or all three Corporations.

Proposals received after the last date will not be entertained and no correspondence from the Agencies/Training Institutes will be entertained in this regard.

## (E) EVALUATION OF PROPOSALS

- 1. The EOI received from applicants will be firstly scrutinized for the fulfillment of the eligibility criteria as detailed at (D) above and completeness of all the relevant documents prescribed. The EOI will also be evaluated in respect of being in tune with the Notional Allocation Plan of the Corporations. Preference will also be given to the applicants who are willing to share a part of the Training Costs either directly or by converging it with other schemes of the Central/State Government.
- 2. Qualified applicants will thereafter be called to office of the concerned Corporation or be interacted with through video conferencing on the various aspects of their application and asked to thereafter submit their firm Techno-commercial proposal.
- 3. The Letter of Award will be thereafter issued to the selected applicants after due evaluation of the proposal, clearly detailing the Terms and Conditions for unconditional acceptance by the applicants.
- 4. The decision of the Corporations' will be final and binding on the applicants, in this regard.

\* \* \*

### ANNEXURE-I

# Notional Allocation for Long Term Skill Training Programme 2020-21

| Sl.<br>No. | State  | Total<br>Population | %age of total population | SC Population as<br>per Census 2011 | % of SC Population w.r.t. Country's Total SC | No. of SC youth<br>to be covered | No. of OBC/EBC/<br>DNT/Sr.Citizens<br>to be covered | No, of dependents<br>of Sanitation<br>Workers incl waste<br>pickers and<br>Manual |
|------------|--|---------------------|--------------------------|-------------------------------------|--|----------------------------------|---|---|
| 1          | Andhra Pradesh   | 49386799            | 4.08                     | 8445398                             | Population<br>4.19                           | 270                              | 280   | Scavengers to be<br>100   |
| 2          | Assam  | 31169272            | 2.58                     | 2231321                             | 1.11   | 70                               | 180   |   |
| 3          | Bihar  | 103804637           | 8.58                     | 16567325                            | 8.23   | 510                              | 600   |   |
| 4          | Chhattisgarh   | 25540196            | 2.11                     | 3274269                             | 1.63   | 100                              | 150   |   |
| 5          | Gujarat  | 60383628            | 4.99                     | 4074447                             | 2.02   | 130                              | 350   |   |
| 6          | Haryana  | 25353081            | 2.09                     | 5113615                             | 2.54   | 160                              | 150   |   |
| 7          | Himachal Pradesh   | 6856509             | 0.57                     | 1729252                             | 0.86   | 60                               | 40  |   |
| 8          | Jammu & Kashmir  | 12548926            | 1.04                     | 924991                              | 0.46   | 30                               | 70  |   |
| 9          | Jharkhand  | 32966238            | 2.72                     | 3985644                             | 1.98   | 130                              | 190   | 70  |
| 10         | Karnataka  | 61130704            | 5.05                     | 10474992                            | 5.2  | 330                              | 350   | 120   |
| 11         | Kerala   | 33387677            | 2.76                     | 3039573                             | 1.51   | 100                              | 190   | 70  |
| 12         | Madhya Pradesh   | 72597565            | 6                        | 11342320                            | 5.63   | 350                              | 420   | 150   |
| 13         | Maharasthra  | 112372972           | 9.29                     | 13275898                            | 6.59   | 410                              | 650   | 230   |
| 14         | Manipur  | 2721756             | 0.22                     | 97042                               | 0.049  | 30                               | 30  |   |
| 15         | NCT of Delhi   | 16753235            | 1.38                     | 2812309                             | 1.4  | 90                               | 100   | 30  |
| 16         | Odisha   | 41947358            | 3.47                     | 7188463                             | 3.57   | 230                              | 240   | 90  |
| 17         | Punjab   | 27704236            | 2.29                     | 8860179                             | 4.4  | 280                              | 160   | 60  |
| 18         | Rajasthan  | 68621012            | 5.67                     | 12221593                            | 6.07   | 390                              | 400   | 140   |
| 19         | Telangana  | 35193978            | 2.91                     | 14438445                            | 7.17   | 450                              | 200   | 70  |
| 20         | Tamilnadu  | 72138958            | 5.96                     | 5432680                             | 2.7  | 170                              | 400   | 150   |
| 21         | Tripura  | 3671032             | 0.3                      | 654918                              | 0.33   | 30                               | 30  |   |
| 22         | Uttar Pradesh  | 199581477           | 16.49                    | 41357608                            | 20.54  | 1290                             | 1150  | 410   |
| 23         | Uttarakhand  | 10116752            | 0.84                     | 1892516                             | 0.94   | 60                               | 60  | 25  |
| 24         | West Bengal  | 91347736            | 7.55                     | 21463270                            | 10.66  | 670                              | 530   | 180   |
| 25         | Arunachal Pradesh, Goa,<br>Meghalaya, Mizoram, Nagaland,<br>Sikkim *   | 9483645             | 0.78                     | 72297                               | 0.027  | 30                               | 50  | 30  |
| 26         | Other UTs (Andaman & Nicobar,<br>Chandigarh, Dadar & Nagar Haveli,<br>Daman & Diu, Lakshadweep,<br>Puducherry) | 3329287             | 0.28                     | 407721                              | 0.2  | 30                               | 30  |   |
|            | Total  | 1210193422          | 100                      | 201378086                           | 100  | 6400                             | 7000  | 2500  |

Note: As per Census 2011, there is no SC population in Arunachal Pradesh, Nagaland, Andaman & Nicobar and Lakshadeep Islands

<sup>\*</sup> In case of Sanitation workers, manual scavengers and their dependents, the Notional Allocation includes Tripura and Manipur

### Annexure-II

#### DETAILS OF TENTATIVE PROPOSALS SUBMITTED

| Sl. | Name of the course/ job | Duration of training | Residential/Non- | Educational   | Intake capacity | Name of Body/Agency/Council  | Assessment &       | Course fee (Rs.) | Assessment | Residential | Share of      |
|-----|-------------------------|----------------------|------------------|---------------|-----------------|------------------------------|--------------------|------------------|------------|-------------|---------------|
| No. | role                    | (hrs./month)         | Residential      | Qualification |                 | (NCVT/MSME/NSQF etc.)        | Certification Body |                  | cost(Rs)   | Expenses    | Training      |
|     |                         |                      |                  | Required      |                 | course curriculum affiliated |                    |                  |            | (Rs.)       | Institute or  |
|     |                         |                      |                  |               |                 | with (to mandatorily attach  |                    |                  |            |             | any other     |
|     |                         |                      |                  |               |                 | proof of affiliation)        |                    |                  |            |             | Central/State |
|     |                         |                      |                  |               |                 |                              |                    |                  |            |             | Govt.         |
|     |                         |                      |                  |               |                 |                              |                    |                  |            |             | sponsoring    |
|     |                         |                      |                  |               |                 |                              |                    |                  |            |             | Agency, if    |
|     |                         |                      |                  |               |                 |                              |                    |                  |            |             | any.(Rs)      |
| 1   |                         |                      |                  |               |                 |                              |                    |                  |            |             |               |
| 2   |                         |                      |                  |               |                 |                              |                    |                  |            |             |               |
| 3   |                         |                      |                  |               |                 |                              |                    |                  |            |             |               |
| 4   |                         |                      |                  |               |                 |                              |                    |                  |            |             |               |
| 5   |                         |                      |                  |               |                 |                              |                    |                  |            |             |               |

## **Annexure-III**

# <u>INFORMATION OF PROJECT IMPLEMENTING AGENCY/TRAINING INSTITUTES FOR IMPLEMENTING THE LONG-TERM SKILL DEVELOPMENT TRAINING PROGRAMMES.</u>

| Sl.        | Description   | Information   |
|------------|---|---|
| No.        | -   |   |
| (A)        | Basic Information:  |   |
| 1.         | Name & Address of Agency/Institute  |   |
| 2.         | Name of CEO and contact details with e-mail ID  |   |
| 3.         | Nodal Officer and contact details (phone numbers and e-mail ID)   |   |
| 4.         | Date of incorporation and number of years in skilling business (mention                                     |   |
|            | year)   |   |
| 5.         | Total number of training centers pan India & Locations  |   |
| 6.         | Manpower strength of the Agency/Institute   |   |
| 7.         | Date/Year of Incorporation of the Agency/Institute  | Copy of Incorporation Certification to be submitted.  |
| 9.         | Financial Statement   | Copies of Audited Annual Accounts for the last 3 years (2016-17 to 2017-18) duly signed, to be submitted. |
| <b>(B)</b> | Infrastructure Facilities:  | Information to be provided as per Annexure-IV   |
|            |   |   |
| <b>(C)</b> | Professional Information & Past Performance:  |   |
| 1.         | Training Programs/Courses offered and their affiliation.  | Submit current and valid proof of affiliation   |
| 2.         | Methodology of mobilization of the candidates.  |   |
| 3.         | Methodology of Selection of candidates (Aptitude Test/Interview)  |   |
| 4.         | Previous Performance in long term trainings:  |   |
| ii.        | Whether any convergence for cost sharing exists (Name Agency and % of                                       |   |
|            | cost sharing)   |   |
| iii.       | Institute's Performance in long term training (6 months to 1 year) during last 3 Years (2017-18 to 2019-20) | Information to be provided as per <b>Annexure-V</b>   |
| <b>(D)</b> | Funding:  |   |
| 1.         | Sources of funding of Skill Training conducted (Name of funding agencies                                    |   |

|              | e.g. Central/State Ministries, PSUs and CSR Partners)                          |  |
|--------------|--|--|
| 2.           | Whether the Institute is obtaining any subsidy from Central Government/        |  |
|              | State Government, for the training programmes offered at the institute.        |  |
| <b>(E)</b>   | Proposed partnership in implementing long term training under                  | Details to be furnished in the Annexure <u>-II</u> |
|              | DAKSH: 5 (five) courses may be offered   |  |
| <b>(F)</b>   | Placement Arrangements:  |  |
| 1.           | Whether the Institute is having tie-up with any placement agency               |  |
| 2.           | Whether the Institute is having tie-up with any industry partner for absorbing |  |
|              | trained persons. If so:  |  |
| 2.1          | Industry Connect:  |  |
|              | (a) Give names of Industry Placement Partners and their contact persons        |  |
|              | (b) Whether skill training syllabus structured as per Industry requirement     |  |
|              | Prospective Placement wages (Gross and net per month)                          |  |
| ( <b>G</b> ) | Tracking of trainees   |  |
| 1.           | Do you have any arrangements for tracking of trainees?                         |  |
| 2.           | For how long you can track them after providing placement                      |  |

# **Detail of Available Infrastructure Facilities**

| Sl.No. | Infrastructure Facilities:  |  |
|--------|---|--|
| A      | Course wise intake capacity (2020-21)   |  |
| В      | Total Owned Training Centers at Pan India and their locations                   |  |
| С      | Whether Residential (Boarding/Lodging) facility available in Training           |  |
|        | Centers, if yes, then   |  |
| 1.     | The capacity for Boarding/Lodging   |  |
| 1.1.   | For Male candidates   |  |
| 1.2.   | For Female candidates   |  |
| D      | Center-wise details of:   |  |
| 1.     | Total space,  |  |
| 2.     | Class Rooms,  |  |
| 3.     | Labs for Practical,   |  |
| 4.     | Library and its capacity  |  |
| 5.     | No. of available Skill Training Equipment and Material required for             |  |
|        | training/practical  |  |
| 6.     | IT facilities   |  |
| 7.     | Mode of attendance (Manual/Biometric system)                                    |  |
| 8.     | Sanitation Facility   |  |
| 9.     | Number of qualified and ToT certified Trainers.                                 |  |
| 10.    | Whether the Institute is having any industry partner to provide training        |  |
|        | lectures/practical classes/training equipment etc. If yes, the details thereof. |  |
| 11.    | Details of placement officials/agency.  |  |

Note: In case of more than one facility, details of each facility where the training is proposed to be conducted may be provided along with their locations

Annexure-V Long term (Duration 6 months & more) training conducted and outcome during last three years (2017-18 to 2019-20)

| Year    | Sl.<br>No. | State/UT | Name of course/ job<br>role | Duration of<br>Training<br>(hrs/month) | No. of<br>trainees<br>enrolled. | No. of<br>dropouts | No. of<br>trainees<br>assessed. | No. of<br>trainees<br>passed/<br>certified | No. of trainees<br>Placed (Wage/<br>self-<br>employment) | Name of<br>industry/firm in<br>which placed | Average Monthly<br>wage (Rs.) |
|---------|------------|----------|-----------------------------|--|---------------------------------|--------------------|---------------------------------|--|--|---|-------------------------------|
| 1       | 2          |          | 3                           | 8                                      | 11                              | 12                 | 14                              | 15   | 16   | 17  |                               |
| 2017-18 | 1          |          |                             |  |                                 |                    |                                 |  |  |   |                               |
|         | 2          |          |                             |  |                                 |                    |                                 |  |  |   |                               |
|         | 3          |          |                             |  |                                 |                    |                                 |  |  |   |                               |
|         | 4          |          |                             |  |                                 |                    |                                 |  |  |   |                               |
|         | 5          |          |                             |  |                                 |                    |                                 |  |  |   |                               |
|         |            |          | Total                       |  | 0                               | 0                  | 0                               | 0  | 0  | 0   |                               |
| 2018-19 | 1          |          |                             |  |                                 |                    |                                 |  |  |   |                               |
|         | 2          |          |                             |  |                                 |                    |                                 |  |  |   |                               |
|         | 3          |          |                             |  |                                 |                    |                                 |  |  |   |                               |
|         | 4          |          |                             |  |                                 |                    |                                 |  |  |   |                               |
|         | 5          |          |                             |  |                                 |                    |                                 |  |  |   |                               |
|         |            |          | Total                       |  | 0                               | 0                  | 0                               | 0  | 0  | 0   |                               |
| 2019-20 | 1          |          |                             |  |                                 |                    |                                 |  |  |   |                               |
|         | 2          |          |                             |  |                                 |                    |                                 |  |  |   |                               |
|         | 3          |          |                             |  |                                 |                    |                                 |  |  |   |                               |
|         | 4          |          |                             |  |                                 |                    |                                 |  |  |   |                               |
|         | 5          |          |                             |  |                                 |                    |                                 |  |  |   |                               |
|         | <u> </u>   |          | Total                       |  | 0                               |                    |                                 |  | 0  |   |                               |
|         |            |          | Grand Total                 |  | 0                               |                    |                                 |  | 0  |   |                               |

### $(To \ be \ filled \ by \ Private \ Sector \ Institutes/Agencies \ only).$

## <u>Details of Long term Training Programmes implemented with sponsorship of State/Central Government bodies</u>

| Sl.<br>No. | State/UT | Name of the course/<br>job role | Duration of training<br>(hrs./month) | No.of trainees trained | Total Training Cost<br>(Rs/Lakh) | Name of the<br>Sponsoring<br>Body/Agency | %age share of<br>sponsoring<br>Body/Agency in<br>total training cost |
|------------|----------|---------------------------------|--------------------------------------|------------------------|----------------------------------|--|--|
| 1          |          |                                 |                                      |                        |                                  |  |  |
| 2          |          |                                 |                                      |                        |                                  |  |  |
| 3          |          |                                 |                                      |                        |                                  |  |  |
| 4          |          |                                 |                                      |                        |                                  |  |  |
| 5          |          |                                 |                                      |                        |                                  |  |  |