

National Backward Classes Finance & Development Corporation

No: NBCFDC/HR/Rectt./2024

Dated: 02.08.2024

Sub.: Recruitment of Dy. General Manager [Finance] (E-5) in NBCFDC .

National Backward Classes Finance and Development Corporation (NBCFDC) is a Government of India undertaking under the aegis of Ministry of Social Justice and Empowerment, Govt. of India. The Corporation is working for the up-liftment of economic status of the poor amongst the Backward Classes by providing concessional financial assistance to the target group through the Channel Partners, Regional Rural Banks (RRBs) and Public Sector Banks (PSBs). The Corporation additionally undertakes Skill Development and other promotional activities for its target groups as defined by Government from time to time.

The Corporation is looking for quality candidate, preferably with work experience co-competent with the advertised post. Considering the core function of the Corporation, preference will be given to candidates with Finance and related field background.

The placement will be at the Corporation's Head Office, which is located at New Delhi.

The details of Post and Educational Qualification are given below:

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Details of Post & Educational Qualification-

A. Name of the Post: Dy. General Manager [Finance] (E- 5)

No. of Post: One (01)

Pay scale : Rs.80,000-2,20,000 (IDA)

Educational Qualification: CA/ICWA/Post-Graduate Degree in Commerce from a recognized and reputed University/ Institution.

Desirable: MBA (Finance)

Experience: - Minimum 15 years experience out of which 12 years Post qualification experience at managerial level in the field of Project Financing/ Accounting etc. in Banks/ Financial Institution/ Govt. Deptt./PSUs or Private Sector Organisation of repute.

Category : UR (Un-reserved)

Age limit: Below 50 years as on 31.07.2024

Place of Posting: New Delhi

The Dy. General Manager (E-5) post is in the pay-scale of Rs.80,000-2,20,000 (IDA). The other benefits such as Leave, LTC, Medical benefits, Provident Fund, Gratuity, Pension, HBA, Performance Related Pay etc. shall be payable as per relevant DPE guidelines and rules of the Corporation. The Cost to Company (CTC) at minimum pay scale is around Rs.24.00 lakhs presently. Incumbent from Private Sector having CTC of Rs.20.00 lakh are eligible.

Note: - Age relaxation shall be applicable to the SC/ST/OBC/PWD & other categories of candidates as per Government of India directives.

- There is no age limit for internal/ departmental candidates.

- The candidates fulfilling the above terms and conditions should submit their application along with non-refundable application fee of Rs.600/- for General/OBC, Rs.200/- for SC/ST/Ex-servicemen in favour of NBCFDC by pay order, payable at New Delhi. PWD candidates are exempted from payment of application fee. The application in the prescribed format with all supporting self-certified documents alongwith vigilance clearance, super-scribing clearly on the envelope the name of the post applied for should reach the below mentioned address in **hard copy latest by 31.08.2024.**

"The General Manager (HR & Admn.), NBCFDC, 5th Floor NCUI Building, 3, Siri Institutional Area, August Kranti Marg, New Delhi-110016". Applications not forwarded through proper channel by the reliever authority of the employing CPSE/ PSB will not be considered. The applicant working in Private Sector organization can send the application alongwith all requisite self-certified documents directly on the above address.

After scrutiny of applications based on qualification, work experience as detailed above, short listed candidates shall be called for Interview. The outstation candidates called for interview for the posts shall be entitled to reimbursement of single return 3rd AC rail / AC bus fare by the shortest route to the place of interview from the railway station nearest to the normal place of residence of the candidate or from where he actually performs the journey whichever is nearer and back to the same station.

Decision of NBCFDC in all matters relating to recruitment will be final and binding on the candidates. No correspondence or personal enquiries shall be entertained by NBCFDC in this regard.

Encl: Application Format

NATIONAL BACKWARD CLASSES FINANCE & DEVELOPMENT CORPORATION

(A GOVERNMENT OF INDIA UNDERTAKING, Ministry of Social Justice & Empowerment)

5th Floor, NCUI Building, 3, Siri Institutional Area, August Kranti Marg, New Delhi-110016.
Tel-011-45854400

APPLICATION FORM

Affix Photo

INSTRUCTIONS

- a) To be filled by the candidate in his/her own hand writing.
- b) Ensure all certificate copies of Qualifications, Experience (if any), Caste, Income and Aadhar are enclosed.

POST APPLIED FOR - DY. GENERAL MANAGER [FINANCE] (E-5)

1.	Name in full(in block capitals) Shri/Smt./Kumari	
2.	Date of Birth	
3.	Marital Status:-	
4.	Aadhar No.	
5.	Fathers/Husband Name	
6.	Category (UR/OBC/SC/ST/PWD)	
7.	Place & State of birth	
8.	Postal Address in full (in-block Capitals to which communications should be sent) e-mail Id: Mobile No.:	
9.	Permanent Address	
10.	Present Address:	

11. Language you read, write and speak?

Read only	Speak Only	Read and Speak	Read, Write & Speak	Examination Passed

12. Educational qualification attended (from 10th onwards) attach copies.

Name of Institution	Examination Passed	Class or Div. with %age of marks	Subjects taken	Year

13. Professional working experience (Attach copies).

S.No.	Name of Employer	Designation & Pay scale/ Emoluments	Period / Year of Experience (From – To)	Nature of Duties	Reasons for leaving
1					
2					
3					
4					

14. Certificates of Merits / Excellence received in academics and or during working experience.

15. Particulars of all family members (Father, Mother, Sister/Brother etc.)

Sl No:	Name	Relations Employee	Gender	Age	Date of Birth	Marital Status	Employer Profession/ Business	Place of living
1.	2.	3.	4.	5.	6.	7.	8	9
1								
2								
3								
4								
5								
6								
7								

16. Name & addresses of two references (Other than relatives)

- 1.
- 2.

17. List of documents attached including on working experience, certificates of merit/excellence, if any.

- 1.
- 2.
- 3.

DECLARATION TO BE SIGNED BY THE CANDIDATE:

I hereby declare that details given in this application are true to the best of my knowledge and belief.

Date:_____

Signature of applicant

FORWARDING BY THE EMPLOYER.

Certified that Shri/Smt./Km._____ working in this Bank/CPSEs/Organization fulfilling the requisite qualifications/experience/pay scales/consolidated salary as prescribed in the said recruitment notification of NBCFDC dated _____. His/her application is hereby forwarded.

Signature
Designation
(with seal of office)