

**National Backward Classes Finance & Development Corporation
(A Govt. of India Undertaking, Ministry of Social Justice and Empowerment)**

No : NBCFDC/Admn./Event/Delhi/2025

Date : 07th January, 2025

NOTICE INVITING TENDER

The National Backward Classes Finance and Development Corporation (NBCFDC), under Ministry of Social Justice & Empowerment, Government of India is organising event for Lodging & Boarding, Transportation and other allied items including associated work & services for the period of 25.1.2025 to 27.1.2025 Pan India basis to appoint Programme Implementing Agencies (PIA) for the same.

The Tender document and details of the tender are available on our website at, <http://nbcfdc.gov.in> Interested Bidders need to apply online on [GeM Portal](#). The last date of submission of tender is 13.01.2025, 16:00 Hrs.

General Manager (HR & Admn)

NATIONAL BACKWARD CLASSES FINANCE AND DEVELOPMENT CORPORATION
(A Govt of India Undertaking, Ministry of Social Justice and Empowerment,)

Tender for Selection of Programme Implementing Agency (PIA) to Organize:

Lodging & Boarding, Transportation and other allied items including associated work & services for the period from 25.1.2025 to 27.1.2025

Published on 07.01.2025

Last Date of Submission December of Bid: 13.01.2025 upto 1600 Hrs.

Name of Bid Publishing Organization	National Backward Classes Finance and Development Corporation (NBCFDC)
Address & Contact Number	GM (HR & Admn), National Backward Classes Finance and Development Corporation (NBCFDC) 5th Floor, NCUI Building, 3, Siri Institutional Area, August Kranti Marg, New Delhi-110 016.Tel. 011-45854400
Name of Work	Engagement of Programme Implementing Agency (PIA) for Lodging & Boarding, Transportation and other allied items including associated work & services for the period from 25.1.2025 to 27.1.2025 under Ministry of Social Justice & Empowerment, Government of India.
Tender Fee	Bidders shall submit non-refundable Tender fee of INR 5900/- [(5000/- +900/- (GST@18%)] (Rs. Five Thousand Nine Hundred Only) via RTGS/NEFT/electronic mode to NBCFDC Account No. 1445101026928 Branch Hauz Khas Market, New Delhi – 110016, Branch Code 1445 with IFSC Code CNRB0001445. The Cost of Tender shall not be entertained in any other form and shall be denominated in Indian Rupees only. Proof of payment/UTR shall be submitted as part of the bid.

Earnest Money Deposit (EMD)	Rs.3,00,000/- (Rupees Three Lakhs only) (5% of estimated work cost) by way of DD/Pay Order in favour of “National Backward Classes Finance and Development Corporation (NBCFDC)” or through NEFT in following account: National Backward Classes Finance and Development Corporation (NBCFDC) SB A/c No- 1445101026928IFSC Code- CNRB0001445 Canara Bank , A-27, Hauz Khas Market Branch New Delhi-110016.
Estimated Cost of the Work:	Rs.60.00 lakh (Inclusive GST)
Bid Published Dates	07.01.2025
Bid Document Download StartDate	07.01.2025
Bid Document Download End Date	13.01.2025
Pre Bid meeting	09.01.2025 (1430 Hrs.) at National Backward Classes Finance and Development Corporation (NBCFDC), 5th Floor, NCUI Building, 3, Siri Institutional Area, August Kranti Marg, New Delhi-110 016
Last Date & Time for Submission of Technical Bid & Financial Bid.	13.01.2025 at 1600 Hrs.
Date of opening of Technical Bid / Pre-qualification/eligibility qualification	13.01.2025 at 1630 Hrs.
Presentation on proposed concept and design development	14.01.2025 at 1500 Hrs.
Date of opening of Financial Bid	16.01.2025
Bid validity period	180 days from opening of Financial Bid
Bid Addressed to:	GM(Hr/Admn), National Backward Classes Finance and Development Corporation (NBCFDC), 5th Floor, NCUI Building, 3, Siri Institutional Area, August Kranti Marg, New Delhi-110 016.
Bid Component	1. Technical Bid - with all the Annexures and Supporting Documents 2. Financial Bid – as per the prescribed format. 3. Proof of Earnest Money Deposit 4. Proof of Tender fee

1. SUBMISSION OF BIDS

- Bids are invited in two Bid System, (1) Technical and (2) Financial and shall be submitted for undertaking the work as mentioned above and as per the scope of work attached.
- Bids shall be uploaded on GeM Portal on or before due date.
- EMD of Rs. 3,00,000/- (Rupees Three Lakhs only) in form of a Bank Draft/ Banker's Cheque issued by any commercial Bank or online submission by electronic means i.e. RTGS/NEFT in favour of National Backward Classes Finance Development Corporation, payable at Delhi and receipts of same should also be uploaded by the Bidder along with Technical Bid before the last date and time of submission. The bids will be considered only for Bidders those who have submitted EMD or proof of exemption of payment of EMD, on or before the scheduled date and time in prescribed form. Technical Bids of all the received tenders will be opened on pre scheduled date, time. **The benefits provision of Public Procurement Policy-2012/GFR of M/o Finance will be applicable to the desired Bidder as per norms.**

2. INSTRUCTION TO BIDDERS

- i. The tenders received, will be opened by the committee constituted for the purpose.
- ii. The Bidder shall quote the bid amount in Indian Rupees. This bid amount shall be entered in figures as well as in words. In case of difference in bid amount between words and figures, amount mentioned in words shall be treated as valid.
- iii. After conclusion of award of contract process, NBCFDC reserves the right to add or delete any part of scope of work, if situation demands and the amount shall be re-calculated accordingly, as per the price quoted for individual items in financial bid.
- iv. If the Bidder deliberately gives wrong information in his tender, NBCFDC reserves the right to reject such tender at any stage or to cancel the contract, if already awarded and shall forfeit the amount.
- v. The successful Bidder shall not sub-contract any part or complete work as detailed in the tender specifications without written permission of NBCFDC.
- vi. No deviations to the tender conditions shall be accepted whatsoever.
- vii. The court of competent jurisdiction at Delhi, shall have exclusive jurisdiction in regard to all disputes in respect of this tenders.
- viii. Timely completion of the work is essence of the contract. For any failures on timelines, penal clauses as per tender shall be applicable.
- ix. The work as detailed in this tender shall be executed and completed in all respects in accordance with the tender document and to the complete satisfaction of NBCFDC.
- x. All the materials and left out consumables shall be taken back by the successful Bidders after the completion of the Event. Successful Bidder shall be responsible for any demurrages/left out materials.
- xi. The quoted rates shall include all prices including transportation of men & materials to and from the site as and when required and other incidental charges. The amount of work is inclusive of execution, hiring, conveyance, handling, loading, unloading, supervising, overheads, services, housekeeping, taxes including GST. The successful Bidder shall coordinate with concerned authorities for all statutory compliances/clearances, etc.

- xii. The Bidder shall be responsible for any injury caused to persons or things any damage caused to any property which may arise from the operations or neglect of any person of the Bidder team or any person engaged by him for any purpose related to the execution of this contract. The Bidder shall indemnify NBCFDC of all liabilities arising out of his operations in any way under any acts of the Government and also in award of any compensation or damage consequent upon any claim arising out of the above. The Bidder shall further make good all damage caused thus either to NBCFDC or any third party. To mitigate any mis- happenings, the successful Bidder shall take requisite insurance and prices shall be deemed to be included with the offered price.
- xiii. The Service Provider shall ensure the regular supervision and control by the Bidders himself AND/OR by his authorized representatives on the personnel deployed by him for NBCFDC work and necessary direction should flow from the Bidders to his workforce for undertaking the tender obligations.
- xiv. The Bidder shall submit for verification all relevant records/ documents to NBCFDC as asked for.
- xv. The Bidder shall indemnify NBCFDC/MOSJ&E against all losses or damages, if any, caused to it on account of acts of the personnel, if any, deployed by him.
- xvi. All Statutory taxes/TDS at the prevailing rates as applicable from time - to- time shall be deducted from Bidder's bills as per rules.
- xvii. In the event Bidder fails to execute the work with due diligence or expedition or shall refuse or neglect to comply with any orders given to him in writing by the NBCFDC or on behalf of the NBCFDC within the scope of the contract, or shall contravene the provisions of the contract, the NBCFDC may give notice in writing to the Bidder for termination of the contract. Bidder shall be responsible for all losses due to this. Further, the tender shall be executed at risk and cost of Bidder. In case the Bidder fails to complete the work within time, the Performance Guarantee shall be forfeited.
- xviii. NBCFDC reserves the right to modify or cancel the whole tender process.
- xix. NBCFDC reserves the right to accept or reject any bids and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders for rejection grounds taken by NBCFDC.
- xx. EMD of Successful Bidder will be refunded without any interest at the award contract period. EMD of unsuccessful Bidders will be refunded within Thirty days from award of contract.
- xxi. Before Tendering, the Bidders are advised to carefully go through the terms and conditions.
- xxii. All the bills for payments due to successful Bidders as per the rates and terms of the Contract agreed by Service Provider shall be submitted within 15 days. The payment will be released only after completion of due approval process. NBCFDC reserves the right to hold the payment up to the amount for the works which are observed to be not complying with the tender terms & conditions.
- xxiii. The shortlisted agencies shall be asked to make a presentation before the Committee of NBCFDC/MOSJ&E officials at NBCFDC Head Office located at 5th Floor, NCUI Building, August Kranti Marg, New Delhi- 110016. The date and time of the presentation shall be conveyed accordingly. For this presentation, a marking scheme shall be adopted for technical fulfilment.
- xxiv. NBCFDC reserves the right to modify or change any of the terms & conditions applicable to the tender before

bid opening through corrigendum/ addendum.

- xxv. The Tender shall be awarded on a Quality and Cost Based System (QCBS) with weightage for Technical and Financial in the ratio of 70:30 respectively. The NBCFDC does not bind itself to accept the lowest offer. Tender highly responsive to the terms and conditions meeting work timelines considering whole part of tender may be accepted by NBCFDC and Bidder shall be bound to perform the same at the prices offered in Bid.
- xxvi. Canvassing in connection with tenders is illegal & strictly prohibited and the tenders submitted by the Bidders, who resort to canvassing, will be rejected.
- xxvii. The NBCFDC reserves the right to increase/decrease the order value depending on the needs and requirement.
- xxviii. All the requisite arrangements enlisted in the Scope of Work are required to be of standard quality.
- xxix. As the items are interlinked to each other therefore comparison of the financial bid shall be on the basis of Total Price (inclusive of all taxes etc.) quoted by the Bidder. As all item are interlinked to each other, no comparison of individual items will be made .The individual item charge is only for reference purpose of this office and may use in case any item is increased/ decreased during the period of contract.
- xxx. Financial bids of technically qualified Bidder found meeting all terms & conditions and presentation with minimum 70% score, shall be opened with prior intimation to all technically qualified Bidders. Successful Bidders will be decided based on the lowest offer.
- xxxi. Any additional information should be enclosed separately and referred to in the relevant column of the bid form.
- xxxii. Bidder shall submit an Affidavit on Rs.100/- Stamp Paper that his Bidding Company has never been black listed by any Ministry of Government of India and its Departments & Organizations. Scanned copy should be uploaded online along with bid documents and original should be submitted at NBCFDC office.
- xxxiii. Non-submission of eligibility documents as evidence of eligibility shall lead to disqualification.
- xxxiv. The successful bidder shall submit Performance Guarantee in form of Bank Guarantee in favour of National Backward Classes Finance Development Corporation (NBCFDC) @ 5% of tender cost within two days from date of issue of Work Order having validity of 90 days.
- xxxv. No mobilization advance shall be paid to the successful Bidder.
- xxxvi. The entire work shall be executed as per the direction of In-charge nominated by the NBCFDC.
- xxxvii. MD, NBCFDC or his authorized representative is the Competent Authority.
- xxxviii. The basis of points calculation for the purpose of selection of successful bidder is mentioned below:
 - a) Bids shall be evaluated both in terms of ‘Quality’ as well as ‘Quoted Price’ i.e. Quality & Cost Based Selection (QCBS) methodology.
 - b) The weightage for the ‘Quality’ is 30 (thirty) and the weightage for the ‘Quoted’ price is 70 (seventy).
 - c) Minimum qualifying marks in the Technical Bid is 70.
 - d) The weightage of Technical bid and Financial bid shall be 30:70.
 - e) The marks shall be allocated by the committee.
 - f) The Evaluated Bid Score (B) shall be considered up to two decimal places.
 - g) Contract shall be awarded to the bidder with the highest Evaluated Bid Score (B)
 - h) In the event of two or more bids having the same highest Evaluated Bid Score(B), the bid scoring the

highest marks against 'Quality' criteria will be recommended for award of contract.

3. ARBITRATION

- a) If a dispute of any kind whatsoever arises between the NBCFDC and the bidder in connection with, or arising out of, the Contract or the execution of the works or after their completion and whether before or after the repudiation or other termination of the contract, including any disagreement by either party with any action, in action, opinion, instruction, determination, the matter in dispute shall be settled by arbitration in accordance with the Indian Arbitration and Conciliation Act, 1996 or any statutory amendment thereof.
- b) The reference to arbitration may proceed notwithstanding that the works shall not then or be alleged to be completed, provide always that the obligations of the NBCFDC and the bidder shall not be altered by reason of the arbitration being conducted during the progress of the works. Neither party shall be entitled to suspend the works, payments to the bidder shall be continued to be made as provided by the contract.
- c) Arbitration proceeding shall be held at Delhi and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English. The jurisdiction of the court will be Delhi.
- d) The decision of the majority of arbitrators shall be final and binding upon both parties. The expenses of the arbitrator shall be shared equally by the NBCFDC and the bidder. However, the expenses incurred by each party in connection with the preparation, presentation, etc., of its case prior to, during and after the arbitration proceedings shall be borne by each party itself.
- e) All arbitration awards shall be in writing and shall state the reasons for the award.
- f) Penalty/Liquidated Damages shall not fall under the Arbitration clause.

4. PRE-QUALIFICATION CRITERIA FOR TECHNICAL BID:-

The Bidder has to submit the documentary evidences along with technical bid only for the following:

- i. The Bidder shall have minimum Five years of experience in the field of delegate boarding and lodging and event management and handling delegates stay and fooding arrangements in national events, exhibition and trade fairs etc.
- ii. The bidder should have successfully completed at least minimum 3 events of value more than Rs. 1 Crore in the past 3 years including boarding and lodging of at least 300 participants for a minimum period of 3 days. Successful completion certificate from the Government authority stating the same to be enclosed.
- iii. The Bidder shall have minimum average turnover of last three years as Rs. 1.0 Crore. The firm shall enclose necessary supporting documents for aforesaid turnover. Audited Financial Statements (Balance sheet and P&L) for the last three years i.e. 2021-22, 2022-23 and 2023-24 to be furnished.
- iv. Copy of GST registration Certificate.
- v. Proof of EMD for Rs. 3,00,000/- (Rupees Three Lakhs only) in form of a Bank Draft/ Banker's Cheque issued by any commercial Bank or online submission by electronic means in favour of National Scheduled Castes Finance and Development Corporation, payable at Delhi.
Or
Proof for exemption from EMD and Tender Fee under Public Procurement Policy.
- vi. The Bidder should be a registered entity and have operating local office in Delhi/NCR.
- vii. The Bidder should have a manpower of at least 40 people and the team leader should have specific qualification

in the MICE / Events Industry

- viii. The Bidder should have worked with at least 5 different Government Departments / Ministries / Central or State Government.
- ix. Authorization letter in favour of authorized signatory.
- x. An undertaking that bidder have not been blacklisted during last three years by Central/ State Govt. and their associated departments.

5. SCOPE OF WORK AND FINANCIAL SPECIFICATION OF ITEMS of e- BID

S. No.	Particulars	Unit	Quantity	Rate	Total Amount (In Rs)
a	Required rooms for 400 persons (twin sharing) including 15 State Nodal Officers, 06 Official each from MOSJ&E and NBCFDC, 01 Official from MOSJ&E and NBCFDC each for overall supervision for 03 days i.e. 25 th , 26 th and 27 th January 2024 including Breakfast, Lunch and Dinner.	225 rooms for 3 nights	400 Nos. of persons		
b	Local transportation for 425 Pax (approx.) for 3 days including checkout of some guests on 28.01.2025 and guide	Nos.	1275		
c	Taxi (Innova/Eratiga/Carens) 10 each day	Nos.	30		
d	Mementos/ Shawls/Stole for 425 Pax	Nos.	425		
e	High Tea at designated place	Nos.	550		
f	Professional Photographer (Properly edited Photographs Print Size- 5” x 7” Hard copy with Album & Soft copy in Pen Drive) full day - 200 Photo Album - 3 days	Nos.	3		
g	Professional video coverage in Pen Drive for full day for 3 days with Movie Capsule	Nos.	3		
	Total				

Note : Rooms/other requirements may increase or decrease depending on the arrival of the guests/ participants. In either case, the payment of services availed from bidder will be done on actual basis.

6. Special Terms and Conditions

- As the items are interlinked to each other the comparison of the financial bid shall be compared on the basis of Total Price (inclusive of all applicable taxes etc.) quoted by the Bidder. No comparison of individual items will be made.
- The quantity mentioned is indicative for the purpose of comparing the bids. The individual item charge is only for reference purpose of this office and may be used in case any item is increased / decreased during the period.
- NBCFDC reserves the right to increase or decrease the quantity of any item.
- The bidder should attach the price break-up sheet.

- The bidder are advised to read all the terms and conditions of the tender carefully.
- The shortlisted agencies shall be asked to make a presentation before the committee of NBCFDC, Delhi.
- The Bidders should submit a detailed proposal as per the Scope of work which should include details of deliverable and overall execution of work.
- All the bidders should submit the price break up sheet as per the enclosed excel format in order to assess the rate of each item.
- All bidders should submit the relevant documents only as specified in qualifying criteria as well as in other terms and conditions. In case of the bullock documents submitted by the bidders only first three documents shall be considered at the time of technical evaluations.
- All statutory clearances including the NOCs / clearances from authorities including Ministry of Defence are to be obtained by the selected bidder before execution of work.
- The Committee will inspect the premises of the lodging & boarding arrangements to be made by the Bidder, at any time before finalization of the tender.
- The accommodation standard should be at least 3 star level.
- The Bidder will provide the menu for breakfast, lunch and dinner. The food and menu will be decided by the Committee after quality check.
- The Committee will inspect the quality of transportation arrangements to be made by the Bidder.
- The Bidder shall also mention the menu for the High Tea to be arranged at DAIC or any other designated place on 25.1.2024 or any other date.
- As the arrival of the guests from different destinations is not fixed, flexible check-in and check-out timings for the purpose of accommodation will be applicable, viz. early check-in and late check-out.

7. PAYMENT

100% payment shall be released on successful completion of the work on receipt of invoice/bills, on actual basis.

8. TECHNICAL & FINANCIAL BID OPENING AND EVALUATION

5.1 EVALUATION PROCEDURE

- i. The bids received shall be assessed and evaluated based on the qualification & experience criteria specified elsewhere in the tender.
- ii. An evaluation committee will undertake the evaluation of all the tenders based on the eligibility/qualification criteria for technical bid.
- iii. The Bidders must meet all eligibility/qualifying criteria. Any Bidder not meeting any of the requirements for technical bid will not be short-listed for the opening of Financial Bid.
- iv. After opening of technical bids, the Bidders meeting all the eligibility/qualification criteria have to make presentation about the arrangements to the committee. The committee will evaluate the Bidder's presentation and will award the marks/ score based on the defined parameters.
- v. The calculation method for awarding the contract is mentioned in Clause 2 (xxxviii).

5.2 Evaluation committee will have the discretion of defining it's own criteria for marking

9. APPLICABLE LAW

The Contract shall be interpreted in accordance with the laws of the Union of India and will be under the jurisdiction of court in Delhi.

10. TAXES AND DUTIES

Bidder shall be entirely responsible for all taxes, duties, license fees, etc. incurred of the Contracted Goods & services to the NBCFDC. No tax or duty will be payable by the NBCFDC.

11. Earnest Money Deposit (EMD):

- a. The Bidder shall furnish, EMD of **Rs.3,00,000 (Rupees Three Lakhs Only)** in form of Demand Drafts drawn in favour of “NBCFDC” payable at Delhi or Bank Guarantee in prescribed format with validity of 180 days of opening of bid. (EMD 5% of Estimated cost of work)
- b. No interest shall be paid on EMD.
- c. The bidder should submit his Complete Bank Account detail for refund of EMD.
- d. As per Government of India Guidelines for Startup/Micro & Small Enterprises, the bidders may claim exemption from deposit of EMD should furnish documentary proof / certificate in support of the claim for EMD exemption issued by the appropriate authority of Government of India.
- e. EMD of unsuccessful bidders will be refunded within 30 days from the date of finalization of Bidder.
- f. The Successful Bidder's EMD will be discharged upon the Bidder signing the LOI/Agreement, and furnishing Performance Bank Guarantee.
- g. The EMD may be forfeited either in full or in a part, at the discretion of NBCFDC, on account of one or more of the following:
 - i. The Bidder withdraws their Bid during the period of Bid Validity of 180 days.
 - ii. Bidder does not respond to request for clarification of their Bid.
 - iii. Bidder fails to co-operate in the Bid evaluation process, and
 - iv. In case of a successful Bidder, the said Bidder fails: to sign the Agreement in time; or fails to furnish Performance Guarantee.

12. Performance Bank Guarantee

- a. The successful bidder will be required to submit a Performance Bank Guarantee issued by any scheduled commercial bank for 5% of the contract value valid for a period of 6 months after the completion of the contract.
- b. The Bank Guarantee may be invoked by NBCFDC in case of failure of vendor to adhere to the terms & conditions of the contract.
- c. In case of delays in execution of project, NBCFDC may seek extension of the Performance Bank Guarantee for common rate period which will require to be acceded to by the vendor.

13. Liquidated Damages:

The time schedule is required to be strictly adhered to and followed as per Scope of Work. Liquidated Damage will be applicable, on the entire value of the contract. In case of delay in completion of a specific job beyond the date/time of completion as indicated, penalty would be applicable at the rate of 0.5% of the contract value for delay of each day, subject to maximum of 50% of the contract value. The penalty shall be recoverable from the Performance Bank Guarantee provided by the PIA.

Further, in case of delay to deliver the work within stipulated schedule, NBCFDC reserves the

right to terminate the contract and get all the jobs or the delayed job completed through another agency of its choice. Any extra expenditure that NBCFDC incurs for completion of the balance job/s through another agency on account of higher rates quoted by the new agency, will be recovered from the selected bidder's account of Performance Bank Guarantee. Moreover, NBCFDC shall also be entitled to all other legal proceedings as may be required for shortfalls in recovery.

14. Force Majeure:

If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligations under this contract shall be prevented or delayed by reason of any war, or hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions quarantine restrictions, of any such eventually is given by party to the other within 21 days from the date of occurrence thereof, neither party shall be reason of such event be entitled to terminate this contract nor shall either party have any such claim for damages against the other in respect of such non-performance, or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event may come to an end or cease to exist, and the decision of the NBCFDC will be final and conclusive.

ANNEXURE - 1**Criteria for Evaluation of Technical bids**

The evaluation of technical bids will be on the following parameters:

Sl.	Details	Max Marks	Mark Scored
1.	Number of similar nature of events organized for Government of India / PSUs / Autonomous Bodies / Public Listed Company etc. during the past 5 years. The firm should provide credible evidence of the same.	30	
	<i>01 - 03 events :</i>	<i>05</i>	
	<i>04 - 05 events :</i>	<i>10</i>	
	<i>2 marks for each additional event more than 05 events :</i>	<i>20</i>	
2.	Total Turnover of the agency: (Average annual turnover during last three financial years)	10	
	<i>Average Annual Turnover between 0.50 Crore and below 1.0 Crore</i>	<i>05</i>	
	<i>Average Annual Turnover more than 1.00 Crore</i>	<i>10</i>	
3.	Qualifications and Experience and numbers of Core team of Technical/Professional Manpower that will be Deployed.	15	
4.	The technical capacity to prepare the product brochures for events managed.	5	
5.	Methodology and Approach. Bidders to share their Methodology and Approach based on the requirements of the RFP. The Presentation should include emphasizing the following: <ul style="list-style-type: none"> • Detailed plan from inception to closure of assignment; 	40	
	<ul style="list-style-type: none"> • Role of each deployed staff and backend leadership and support staff inputs; • Component wise plan and outputs (Clearances, Media and Outreach and related outputs, Security, Food Management, etc. • Insurance covers and other risk mitigation plan. 		

	<ul style="list-style-type: none"> • Presentation of layout needs to be with 3-D drawings. • The presentation should substantiate a complete understanding of the event, its profile, requirements, execution strategy, imperatives for ensuring a safe & secure event exercising economy etc. • (A complete power point presentation of 10 minutes to be made before the evaluation Committee) 		
	Total Marks	100	

Note: The Core team of Technical/Professional Manpower indicated in the bids should not be changed during the programme/event