

Subject: Engagement of Junior Consultant (SEED) and Field Officers (SEED) purely on Contractual basis in NBCFDC–reg.

National Backward Classes Finance & Development Corporation (NBCFDC) is a Govt. of India undertaking under the aegis of Ministry of Social Justice & Empowerment, Govt. of India, working for the up-liftment of economic status of the poor amongst the Backward Classes by providing concessional financial assistance to the target group through the Channel Partners, Regional Rural Banks (RRBs) and Public Sector Banks (PSBs). The Corporation additionally undertakes Skill Development and other promotional activities for its target groups as defined by Government from time to time.

The Corporation invites applications for engagement as Junior Consultant (SEED) and Field Officers (SEED) purely on contractual basis, initially for a period of six months, which may be extended or terminated based on performance and organizational requirements. The selected candidate will play a key role in supporting the Corporation in promoting/implementing the Livelihood component of the SEED Scheme across six States namely Haryana, Gujarat, Madhya Pradesh, Maharashtra, Uttar Pradesh and Rajasthan. This position requires an experienced, dedicated, hardworking, and efficient person from the relevant field.

The position will be at the Corporations' Head Office located at New Delhi and Junior Consultant / Field Officers are required extensive field visits. Desirous applicants may submit their applications within 21 days from the date of publication of this advertisement to Chief General Manager (HR & Admn.), NBCFDC, 5th Floor, NCUI Building, 3-Siri Institutional Area, August Kranti Marg, New Delhi 110016.

The details and Educational Qualification of Junior Consultant (SEED) is placed at Annexure-I and Field Officers (SEED) is at Annexure-II. .

Details of Post & Educational Qualification-

1.	Name of Post	Junior Consultant (SEED)
2.	No. of Post	One (01)
3.	Consolidated Remuneration	<ul style="list-style-type: none">- Competitive salary, commensurate with the Educational qualifications and work experience.- Remuneration for retired Government officials will be calculated as per Govt. guidelines.
4.	Upper age limit	35 years (as on 28.02.2026)
5.	Educational Qualification	Master's Degree in Social Sciences, Development Studies, Public Policy, Anthropology or a related field.
6.	Experience / Eligibility Criteria	<ul style="list-style-type: none">- 0-1 years of experience in Research, Field work and Project Evaluation in the Social Development Sector.;- Strong knowledge of Government Welfare Schemes and Policies for marginalized communities, especially DNTs;- Preferably having previous experience working with NRLM/SRLM programmes on livelihood initiatives (farm-based and non-farm based).- Proven analytical, Report writing and Presentation skills;- Proficiency in data collection, Analysis tools and Evaluation techniques;- Ability to travel extensively to remote and rural areas.;- Strong interpersonal and communication skills with the ability to interact effectively with diverse stakeholders.- Proficiency in English and Hindi, Knowledge of regional languages in an advantage.

7.	Desirable Attributes	<ul style="list-style-type: none"> - Prior experience working with DNTs or similar marginalized Communities ; - Knowledge of Monitoring and Evaluation (M&E) frameworks and Geographic Information Systems (GIS); - Ability to work independently and collaboratively with a proactive and flexible approach.
7.	Key Responsibilities	<ol style="list-style-type: none"> 1. <u>Research & Policy Analysis</u> <ul style="list-style-type: none"> -Conduct comprehensive research on Government Schemes, Policies and programs beneficial to DNT communities. -Identify opportunities for convergence and integration of multiple schemes to maximize benefits for DNTs. -Develop policy briefs, Reports and recommendations to enhance welfare initiatives. 2. <u>Field Monitoring & Evaluation</u> <ul style="list-style-type: none"> - Plan and conduct on-site visits across project states to monitor and evaluate NGO-led initiatives. - Assess the effectiveness, efficiency and impact of ongoing projects. - Collect qualitative and quantitative data through interviews, surveys and direct observations. 3. <u>Stakeholder Engagement</u> <ul style="list-style-type: none"> - Collaborate with Civil Society Organisation (CSOs), NGOs and community leaders to strengthen partnerships. - Facilitate community meetings, Capacity Building workshops and Stakeholder consultations. 4. <u>Reporting and Documentation</u> <ul style="list-style-type: none"> - Maintain detailed records of field visits, research findings and stakeholder interactions. - Prepare impact reports, case studies, and best practices to inform policy recommendations. - Other SEED Documentation work. - Develop presentations and reports for submission to DWBDNC and NBCFDC leadership. 5. <u>Capacity Building and Digital Updates</u> <ul style="list-style-type: none"> - Provide training to NGO partners on data collection, Monitoring and Evaluation methodologies. - Assist in updating and DWBDNC website with project data, reports and key findings.

Annexure- II

Details of Post & Educational Qualification-

1.	Name of Post	Field Officers
2.	No. of Post	Two (02)
3.	Consolidated Remuneration	- Commensurate with the Educational qualifications and work experience. - Remuneration for retired Government officials will be calculated as per Govt. guidelines.
4.	Upper age limit	Less than 63 as on 28.02.2026
5.	Experience	i) Experienced person preferably retired from Government Service/PSU etc. willing to travel and work with the marginalised communities. ii) Strong verbal communication skills.